



Office of Special Events
105 North Union Street, Alexandria, VA 22314
T/ 703.838.4565 x2 F/ 703.838.0088 E/ events@torpedofactory.org

INSURANCE INFORMATION (revised 1.2009)

CELEBRATIONSURANCE/WEDDINGSURANCE

FIREMAN'S FUND INSURANCE COMPANY

R.V. NUCCIO & ASSOCIATES, INC.

10148 Riverside Drive, 2nd Floor

Toluca Lake, CA 91602

P 1-800-567-2685 or 1-800-ENGAGED

F 818-980-1595

www.rvnuccio.com

K&K INSURANCE GROUP, INC.

Attn: Special Events RPG Program

1712 Magnavox Way

P.O. Box 2338

Fort Wayne, Indiana 46801-2338

P 877.648.6404

F 260.459.5502

www.kandkinsurance.com

CERTIFICATE OF INSURANCE

⊕ The renter agrees to assume all responsibility for any injury to persons attending the event, or loss of their property. The renter also agrees to assume responsibility for damage or theft to the Torpedo Factory Art Center (TFAC) and its artistic and other contents by anyone attending the event to the extent that the negligence, recklessness, or willful conduct of the TFAC staff does not cause any such occurrences.

⊕ Prior to the event the renter must provide a certificate of insurance for bodily injury and property damage liability protection in a combined single limit amount of no less than \$1,000,000. This certificate must also indicate that the "Torpedo Factory Artists' Association" and the "City of Alexandria" are named as additional insured under such policy for the duration of the event.

⊕ Host Liquor Liability is required when the renter supplies own alcoholic beverages.

⊕ The policy must run the day of the event through the next day as TFAC staff, TFAC security, and outside vendors from the event will most likely still be in the building after midnight.

⊕ In no case will the TFAC be available without this coverage.