



Office of Special Events
 105 North Union Street, Alexandria, VA 22314
 T/ 703.838.4565 x2 F/ 703.838.0088 E/ events@torpedofactory.org

RATES: Torpedo Factory Art Center (revised 1.2011)
 Please check appropriate boxes.

EVENT	GUEST #	EVENT DATE
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RENTER'S SIGNATURE	DATE
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FIRST FLOOR	Feb, Mar Aug	Jan, Apr, May June, July, Sept, Oct & Nov	Dec	4 th of July New Year's Day
Monday - Friday	<input type="checkbox"/> \$4500	<input type="checkbox"/> \$5000	<input type="checkbox"/> \$5000	<input type="checkbox"/> \$5500
Saturdays	<input type="checkbox"/> \$4500	<input type="checkbox"/> \$5000	<input type="checkbox"/> \$5300	<input type="checkbox"/> \$5800
Sundays	<input type="checkbox"/> \$4100	<input type="checkbox"/> \$4600*	<input type="checkbox"/> \$4850	<input type="checkbox"/> \$5500

*The \$5000 rate will apply to all Sundays prior to Holiday Mondays.

SECOND FLOOR [in addition to the 1st floor]

Monday - Friday	<input type="checkbox"/> \$600	<input type="checkbox"/> \$700	<input type="checkbox"/> \$750	<input type="checkbox"/> \$750
Saturdays	<input type="checkbox"/> \$600	<input type="checkbox"/> \$700*	<input type="checkbox"/> \$800	<input type="checkbox"/> \$750
Sundays	<input type="checkbox"/> \$500	<input type="checkbox"/> \$600	<input type="checkbox"/> \$700	<input type="checkbox"/> \$750

THIRD FLOOR [in addition to at least the 1st floor]

Monday - Friday	<input type="checkbox"/> \$600	<input type="checkbox"/> \$700	<input type="checkbox"/> \$750	<input type="checkbox"/> \$750
Saturdays	<input type="checkbox"/> \$600	<input type="checkbox"/> \$700*	<input type="checkbox"/> \$800	<input type="checkbox"/> \$750
Sundays	<input type="checkbox"/> \$500	<input type="checkbox"/> \$600	<input type="checkbox"/> \$700	<input type="checkbox"/> \$750

*The \$700 rate will apply to all Holidays & Sundays prior to Holiday Mondays.

HOURLY RENTALS

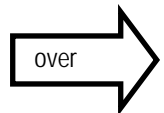
January through November the Torpedo Factory Art Center may be rented by the hour on Monday, Tuesday, or Wednesday evenings, beginning at 5 PM.

Rentals over six hours in length fall under the standard weeknight rental fee.

FIRST FLOOR HOURLY	January-November
Monday, Tuesday, Wednesday	\$350 an hour/4 hour minimum

SECOND AND THIRD FLOOR HOURLY	January-November
Monday, Tuesday, Wednesday	\$100 an hour/4 hour minimum

All rentals include a TFAC staff person and security guard present from the setup time until cleanup is completed. All rental fees are due 60 days prior to the event.



TERRACE/TENT

Evenings in addition to rental fee for First Floor. \$750

ART LEAGUE GALLERY

Evenings in addition to rental fee for First Floor. \$700

An Art League Gallery staff person will be present from the setup time until cleanup is complete.

SECURITY

A TFAC Security Guard is required at each exit requested open, in addition to the main entrance. \$25/hour

ADDITIONS

- Wedding Rehearsal _____ \$100 for an hour
- Overtime from, 1 AM – 2 AM (*Maximum one hour*) _____ \$300/half hour, or any fraction
- Overtime for Hourly Rentals _____ \$325/half hour, or any fraction
- Overtime/4th of July & New Year's Day (*Maximum one hour*) _____ \$425/half hour, or any fraction
- Artist's Studio for Dressing Room or Private (*2 available*) _____ \$100